

SWON Libraries
Transitional Board Meeting
June 7, 2006
GCLC Offices

Attendance: Cheryl Albrecht, University of Cincinnati; Arne Almquist, Northern Kentucky University; Jay Barkey, Adams County Public Library; Linda Behen, St. Ursula Academy; Nancy Ehas, Wilmington Public Library; Paris Head, Germantown Public Library; Kathy O'Gorman, Cincinnati State Technical and Community College; Norma Petkus, Bradford Public Library; Sheila Shellabarger, Wright State University; Sandy Silber, Seven Hills School; Anne Abate, GCLC Executive Director, Glen Horton, GCLC Technology Coordinator; Sarah Schaff, GCLC Continuing Education Coordinator; Jenny Coldiron, GCLC Fiscal Coordinator.

The Meeting was called to Order at 2:50 p.m.

Anne introduced Sheila Shellabarger from Wright State University who has volunteered to serve on the Board. We are still looking for two additional members to serve on the Transitional Board.

Review of Notes from May Meeting: Anne distributed the notes from the last meeting and requested members to send any changes to her.

Review of Typical Meeting Agenda and Suggestions: Anne distributed a suggested typical meeting agenda and asked for comments from the group. Kathy suggested that we add Strategic Planning Update to each meeting. She would also like to have a preview of upcoming programs in the Continuing Education Coordinator Report. Since the Executive Board will only be meeting every other month, staff will continue to create their monthly reports and distribute them electronically. These will be compiled for the Executive Board meetings.

Review of Proposed Budget and State Funding Proposal: Anne distributed copies of the Draft Budget for 2006-2007 as well as the schedule of dues for each member library. The Letters of Commitment and Dues Invoices have been sent and dues payments have already started to arrive in the office. Anne asked the members to review the Draft Budget for action later in the meeting. Anne reported that the State Funding Proposal has been accepted by the State Library of Ohio and will be considered at the State Library Board Meeting on June 22. Anne will be in attendance.

Update on Membership: Anne reported that SWON Libraries will have between 65 and 70 members on July 1. She will continue to recruit new members from throughout the region.

Approval of Draft By-Laws: Anne distributed the latest draft of the By-Laws. The group made some revisions.

Review of Strategic Planning Timeline: Anne distributed copies of a Strategic Planning Timeline that she would like to follow. She will make regular reports on this process at the Executive Board meetings.

Kathy moved that the Executive Board go into Executive Session.

It was moved to go out of Executive Session.

Officers for the Transition will be President, Kathy O’Gorman; Vice President, Nancy Ehas; Treasurer, Sandy Silber.

The staff salaries are set as presented. In addition, it was decided to retain all personnel currently on staff through June 30, 2007.

The Draft By-Laws were approved unanimously. These will be brought to Council at their fall meeting for official approval.

The Draft Budget was approved unanimously. This will be brought to Council at their fall meeting for official approval.

The next meeting will be on July 6, at 1:00 p.m. at the SWON Libraries Offices.

The meeting concluded at 4:15 p.m.